**Teeny Tots** Day Nursery

**Special Needs Policy**

The nursery will have regard to the Special Educational Needs Code of Practice for Wales (2004) on the identification, assessment and education of children with special educational needs. We aim to provide a welcoming environment with appropriate learning opportunities for all children (and adults). The nursery will work with and seek the advice and support of the referral scheme, where available, and all relevant agencies whilst respecting the rights of children and their families at all times.

Children with special needs, like all other children should be admitted after full consultation between parents/carers, group staff, referral scheme coordinator and any other relevant agency workers involved.

Records of the child’s progress will be maintained and reviewed regularly. Parental permission will be obtained before records are released on admission to any agency.

The nursery will request additional assistance via the referral scheme for one to one help.

Full cooperation will be given to all appropriate agencies, i.e. therapists, social workers, health visitors, medical staff, psychologists, portage workers etc. In order to meet the specific needs of each child.

Staff, whenever possible, will attend appropriate special needs training.

Staff, helpers, parents/carers and visitors who have special needs will be welcomed and supported by the nursery, in keeping with the equal opportunities policy with the needs of the children being paramount at all times

**Revised by: K. Jones**

**Review Date: 30th August 2019**

**Next review due: August 2020**